

TELL Kentucky Survey Data Analysis Training



for

School-Based Decision Making Councils

Checklist and Printable Worksheets

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Developed in partnership by the Kentucky Department of Education (KDE),
the Kentucky Education Association (KEA),
the New Teacher Center, and the Kentucky Association of School Councils (KASC)

Revised in 2017 by KDE and TELL Steering Committee



Checklist to Facilitate TELL Kentucky Training

- ☐ Computer with internet access connected to projector and screen
- ☐ Preset bookmarks from www.TELLKentucky.org of district and school results on computer
- ☐ Copies of these handouts and the evaluation for all participants
- ☐ PowerPoint presentation downloaded to computer
- ☐ Copy of TELL Kentucky school results (one per table)
- ☐ Poster paper for “Graffiti Wall”
- ☐ Timer

Construct	#	Rationale	
		Positive Aspects	Negative Aspects
Time			
Facilities and Resources			
Community Support			
Managing Student Conduct			
Teacher Leadership			
School Leadership			
Professional Learning			
Instructional Practices and Support			

AREAS OF CONCERN			
CONSTRUCT	ITEM	CAUSES/REASONS	STRATEGIES FOR IMPROVEMENT

What is working/not working?

ITEM TO EXAMINE	POSITIVE FACTORS	EFFECT ON SCHOOL/MY TEACHING	MOVING FORWARD
<div></div>		→	→
		→	→
		→	→
	CHALLENGING FACTORS	EFFECT ON SCHOOL/MY TEACHING	MOVING FORWARD
		→	→
		→	→

What is Ideal? What are the Challenges?

Item:

WHAT WOULD THE IDEAL LOOK LIKE?	WHAT ARE THE CHALLENGES?	HOW DO WE OVERCOME THE CHALLENGES?



Planning Document

Objective:

What does success look like?

What steps are needed?	What is included?	How will we measure success?	What resources are needed?	By when? With whom?

How will we maintain our success?

Evaluation

PRESENTER'S NAME:

DATE:

LOCATION:

WHAT IS YOUR COUNCIL ROLE? (PLEASE CIRCLE ONE)

TEACHER REP PARENT REP PRINCIPAL CLASSIFIED OTHER:

On the second slide of your workshop, the objectives for this workshop were listed. Please tell us how well the objectives were met by CIRCLING the answers below.

1. Become familiar with the school's TELL data and website:

NOT ACHIEVED SLIGHTLY ACHIEVED NOT SURE MOSTLY ACHIEVED FULLY ACHIEVED

2. Understand the drill-down process to analyze the data:

NOT ACHIEVED SLIGHTLY ACHIEVED NOT SURE MOSTLY ACHIEVED FULLY ACHIEVED

3. Unpack, disseminate and discuss working conditions data to create action items for school improvement:

NOT ACHIEVED SLIGHTLY ACHIEVED NOT SURE MOSTLY ACHIEVED FULLY ACHIEVED

4. Engage in a process to improve working conditions in the school for all teachers:

NOT ACHIEVED SLIGHTLY ACHIEVED NOT SURE MOSTLY ACHIEVED FULLY ACHIEVED